



Basic Business License

Parking Lot Attendant(s) Designation Letter

To Whom It May Concern:

I, _____, as president/owner of _____, doing business in Washington, DC, will be the only person authorized to park or supervise the parking of automobiles on an outdoor parking lot pertaining to this business.

_____ Persons listed below are authorized by me, _____, as president/owner of _____, to park or supervise the parking of automobiles on an outdoor parking lot pertaining to business location _____.

1. _____
2. _____
3. _____
4. _____

Sincerely,

Signature of Owner/President

Date

Department of Consumer & Regulatory Affairs
941 North Capitol Street NE, Washington, DC 20002
Phone: (202) 442-4311 Fax: (202) 442-4523
For Relay Service call 711
Email: bbl.infocenter@dc.gov